



Ormesby Village Schools Federation (the School)

Ormesby Village Junior School
North Road
Ormesby St. Margaret
NR29 3LA
office@ormesbyjunior.norfolk.sch.uk

Ormesby Village Infant School
Spruce Avenue
Ormesby St. Margaret
NR29 3RY
office@ormesbyinfant.norfolk.gov.uk

Headteacher: Mr Bradley Young

Virtual Full Governing Body Meeting

Thursday 6th February 2025 at 4.00pm

Name	Initials	Role	Present / Apologies / Absent
Lizzi Angel	LA	Staff Gov	Present from 5.11pm
Jessica Cleevely	JC	Parent Gov	Present
Dean Crosbie	DC	Parent Gov	Absent
Lauren Gardiner	LG	Vice Chair, Co-opted Gov	Present
Annette McMylor	AM	Co-opted Gov	Present
Anthony O'Connor	AOC	Co-opted Gov	Present from 4.45pm
Clive Sillitoe	CS	Chair, Local Authority Gov	Present from 4.58pm
Bradley Young	BY	Head Teacher	Present
Rebecca Blakeway-Long	RBL	Clerk	Present

Any wording in [] has been added for clarity and the order of some of the discussions may have been amended for fluency of the Minutes

		Action	By whom
1. Opening formalities	<p>1.1 Apologies and attendance As above. It was noted that the meeting was quorate.</p> <p>1.2 Acceptance of apologies N/A</p> <p>1.3 Pecuniary Interests relating to an Agenda item. None</p>		
2. Governor membership	<p>2.1 DC resignation The Chair stated that DC has given notice that he intends to resign from the GB at the end of the year. The Chair met with a potential new Parent Governor last week.</p> <p>2.2 Vacancies – 3 x Co-opted The Chair will review the skills needed on the FGB and then approach local businesses. The Chair is creating a document on being a Governor. The Clerk has some relevant paperwork.</p>	AP1. Send Gov paperwork to the Chair	Clerk
3. Minutes of meeting dated 28.11.24	<p>3.1 Refer to Action Point List <u>10.10.24</u> AP3 – LA is struggling to access Gov Hub. The Clerk will update Gov Hub with her safeguarding training. AP8 – meeting to be held on 28.2.25 AP10 – the HT has completed 2 finance courses</p> <p><u>28.11.24</u> AP1 – completed AP2 - completed</p> <p>3.2 Agree the Minutes of 28.11.24</p>		

	<p><u>Governors agreed</u> the Minutes.</p> <p>3.3 Chair to sign the Minutes The Chair signed the Minutes on Gov Hub.</p>		
4. Chair's Report	<p>Terms have finally been agreed for the pre-school Lease and this is now being drafted. The pre-school has agreed that there will be no car movements for 15 minutes at the start and end of the day, that they will advise visitors to use their own entrance and that they will not use the School's bins. However, the School had to compromise on the car parking area. Once the Lease has been signed, it will make a significant financial difference to the School, with an increased revenue of between £400 and £600 each month.</p> <p>Governor Challenge – what happens with evacuation? Will the pre-school evacuate at the same time as the School?</p> <p>HT response – I do provide notification of when we will carry out a fire drill and then the pre-school evacuates onto the field and we evacuate onto the playground.</p> <p>The Chair informed Governors that the filtering and monitoring system on the computers is robust. The HT receives notifications via email if there is any activity that could be of concern.</p>		
5. HT's Report	<p>The HT uploaded a written report to Governor Hub, which Governors read in advance of the meeting.</p> <p><u>Staffing</u></p> <p>The restructuring process at the Infant's has started. The County HR advisor overlooked some significant wording in the documentation, which prompted emails from concerned TU Reps. The HT has since had to re-issue the consultation documentation. The Redeployment Officer is available to advise Staff and a couple of redundancy figures have been requested. Staff can submit a voluntary redundancy form.</p> <p>The consultation ends on 7 March 2025. At this point, anyone who has completed a voluntary redundancy form will be asked whether they would like to continue down this route.</p> <p>Governor Challenge – if no one applies for voluntary redundancy, does it then go to a skill's audit?</p>		

HT response – yes. The documentation that was sent out includes a teaching matrix and a skill's template. We would have to bear in mind the needs of the School. Redeployment to the Junior's may be possible, but I am aware that a lot of the Staff really enjoy working in the Infant's.

Governor Challenge – where does financial support come from?

HT response – County may provide some financial support.

Behaviour

There has been an increase in the number of pupil suspensions.

Governor Challenge – how have the Staff been coping with these incidents?

HT response – the Staff are resilient, but I am mindful that no one comes to work expecting to be threatened or hurt. We did have a senior leadership / Teacher meeting about one child and I am very happy about the provision that we have in place to support this child. We are going above and beyond.

Governor Challenge – is Step On / Step Up training booked?

HT response – yes. A couple of years ago, the Step Up training was very expensive, but now it is being offered for free. This indicates increasing levels of poor behaviour. We have 4 members of Staff doing Step Up and all Staff have completed the e-learning modules.

Curriculum

The Schools have provided some personal development events, such as trips and Y3/4 Lego work. A trip to the UEA is also being organised. Parents have proved to be quite good at paying for School trips.

Ofsted was an exceptional outcome. The Junior's achieved "outstanding" in behaviour and attitudes and it was very close to outstanding in other areas. Work has already started on the Ofsted improvement points, with maths training being completed and implemented.

The HT is joining a raising outcomes course for pupil premium children. This is fully funded and involves 4 or 5 sessions over the remainder of the year.

Links made via Broader Horizons are being used in order to work on early writing with 2 other local schools.

A Play Therapist is working in the School.

	<p>4.45pm – AOC joined the meeting</p> <p>The current data shows an improving picture. Y6 has provided consistently strong results throughout their time in the School and their progress is being monitored in the regular pupil progress meetings.</p> <p><u>SEND and vulnerable pupils</u> AM and LA have been working on a SEND provision map today. The School has managed to obtain more funding for a child in care. This has had an impact on the pupil, as the child has proved to be receptive to the additional support.</p>		
6. Administration and management	<p>6.1 Premises Some of the devolved capital will be spent on tree work and outstanding items on the fire risk assessment, such as new doors for the Hall. A quote has been received for artificial grass around the trim trail. The quote is £4950, which is reasonable, considering the area that it covers. However, an edging is required. Due to its durability, a concrete edge is the preferred option, but at £1200, it is more expensive than wooden edging.</p> <p>6.2 H&S See item 6.1 above. The HT and AOC updated their H&S training.</p> <p>6.3 Cyber security N/A</p>		
7. Finance and themed audits	<p>7.1 Budget review The restructure means that the Budget is now showing a surplus in all 3 years. The red amber green (RAG) rating is A2. Although the County Finance Officer visited the School in December, a financial health check is required in order to improve the RAG rating.</p>		

	<p>7.2 Themed audits – if any None</p> <p>7.3 Any other financial matters Not applicable</p>		
8. Safeguarding	<p>8.1 Safeguarding Report The Safeguarding Report has been uploaded to Gov Hub. Although safeguarding is very good, some of the extremes of behaviour are impacting on safety generally. This is a concern. All Staff are able to access CPOMS, so everyone is aware of the ongoing issues. One child is subject to a Child Protection Plan. The HT helps to support the family and attends meetings with outside agencies. Two parents were causing problems at the Infant's, but this has now been resolved. It was made very clear to both parties that they could be banned from the sites. There was a rumour that a child was brandishing a knife in the School, due to an incident where a child picked up a tool from the tech trolley. Although the incident was blown out of proportion, the School has learnt some lessons. A lock is being fitted on the door of the room with the tech trolley, the child and family have been spoken to and supervision requirements have been reviewed.</p> <p>4.58pm – CS arrived</p>		
9. HT Performance Management (HTPM)	The HTPM was completed by LG, JC and an external advisor. Goals and objectives were reviewed and an award made. New targets were set.		
10. Sustainability Leadership	Carry forward		
11. Governors	11.1 Training and CPD AOC and the HT completed H&S training		

	<p>The HT completed finance training</p> <p>11.2 Monitoring</p> <p>On the Challenge Day, JC and AM attended the Infant's. JC noted that the children were both communicative and excited to see the Governors. Ofsted stated that higher achieving pupils needed more support and it was clear that this is being addressed. Behaviour and concentration was a challenge in some classes and outdoor learning could be impacted by a lack of resource. The HT informed Governors that he has been approached by someone known to the School, asking for a day placement. The HT has agreed to this request.</p> <p>CS stated that he would try to get into School after half-term in order to carry out monitoring.</p>	AP2. Carry out monitoring	CS
12. Policies	<p>Governors agreed to ratify the following Policies:</p> <ul style="list-style-type: none"> • Anti bullying • Business continuity • Supporting pupils with medical conditions • Whistleblowing <p>The HT stated that some parents have been trying to dictate how their children's mobile phones are looked after whilst they are in School. It may be necessary to draft something to say that the phones are not the responsibility of the School.</p> <p>5.11pm – LA arrived</p>		
13. Bite size training	The Clerk provided training on autism and mental health.		
14. AOB and next FGB dates	<p>LA informed Governors that a member of Staff in the Junior's had approached her, concerned that she might be made redundant. This was due to one of the TU's sending out an email to both Infant's and Junior's Staff. The HT will email the TU. LA will reassure the member of Staff.</p> <p>Next FGB meetings, all at 4pm:</p>	AP3. Email the TU about the email sent to all Staff	HT

20 March 2025 22 May 2025 10 July 2025 The meeting closed at 5.35pm.		
---	--	--

Signed by The Chair	On
---------------------	----