



Ormesby Village Schools Federation

Ormesby Village Junior School
North Road
Ormesby St. Margaret
NR29 3LA
office@ormesbyjunior.norfolk.sch.uk

Ormesby Village Infant School
Spruce Avenue
Ormesby St. Margaret
NR29 3RY
office@ormesbyinfant.norfolk.gov.uk

Headteacher: Mr Bradley Young

Virtual Full Governing Body Meeting

Thursday 28th November 2024 at 3.30pm

Name	Initials	Role	Present / Apologies / Absent
Lizzi Angel	LA	Staff Gov	Present until 4.30pm
Jessica Cleevely	JC	Parent Gov	Present
Dean Crosbie	DC	Parent Gov	Present from 4pm
Lauren Gardiner	LG	Vice Chair, Co-opted Gov	Present
Annette McMylor	AM	Co-opted Gov	Present
Anthony O'Connor	AOC	Co-opted Gov	Present
Clive Sillitoe	CS	Chair, LA (Local Authority) Gov	Apologies
Bradley Young	BY	Head Teacher	Present
Rebecca Blakeway-Long	RBL	Clerk	Present

Any wording in [] has been added for clarity and the order of some of the discussions may have been amended for fluency of the Minutes

		Action	By whom
1. Opening formalities	<p>1.1 Welcome to JC and introductions The Chair introduced JC as the new Parent Governor.</p> <p>1.2 Apologies and attendance As above</p> <p>1.3 Acceptance of apologies Accepted</p> <p>1.4 Pecuniary Interests relating to an Agenda item. None</p>		
2. Governor membership	<p>2.1 Vacancies – 2 x Co-opted Governors The Chair stated that Governors should complete the skill’s audit, so that gaps in the GB can be identified. This will allow for targeted recruitment of Governors.</p>	AP1. Signpost Gobs to skills audit	Clerk
3. Minutes of meeting dated 10.10.24	<p>3.1 Refer to Action Point List <u>10.10.24</u> AP1 – completed AP2 – completed AP3 – The LA has not updated their training. Governors should look at the Modern Governor training instead. Governors were asked to update their training records once courses have been completed. AP4 – see item 2.1 above AP5 – completed AP6 – completed AP7 – completed AP8 – c/f AP9 – completed</p>		

	<p>AP10 – c/f</p> <p>3.2 Agree the Minutes of 10.10.24 Governors agreed the Minutes.</p> <p>3.3 Chair to sign the Minutes The Chair signed the Minutes on Gov Hub.</p>		
4. Chair's Report	<p>The lease with the pre-school ended several years ago. As a result, the school is estimated to have lost around £2,600 in revenue. The Chair has been involved with the drafting of a new lease. This new lease has created an arrangement which is fairer to both parties, covering aspects such as metering, parking, space used and access. There has been clarification that the pre-school owns the mobile and, as such, the pre-school is responsible for any repairs.</p> <p>Although the situation arose due to an oversight by the LA, the LA has stated that it will not become involved in the recovery of the lost revenue. Any such action could involve legal fees, so it was decided to draw a line under the old lease and start afresh.</p>		
5. HT's Report	<p>The HT uploaded a written report to Governor Hub, which Governors read in advance of the meeting.</p> <p>Ofsted visited the Junior's on Tuesday and Wednesday this week. This item is subject to a Confidential Minute.</p> <p>The history Quality Mark Assessor attended the Schools on Wednesday. The Subject Lead has worked very hard to both drive the subject forward and to gather a portfolio of evidence. A Quality Mark is difficult to obtain, but the Federation was awarded a high silver, which, after a few tweaks, will be upgraded to a gold in a year's time. This is a brilliant result for the Federation.</p>		
6. Administration and management	<p>6.1 Premises See item 4 above</p>		

	<p>6.2 H&S The HT attended a Leadership for H&S training session.</p> <p>6.3 Cyber security N/A</p>		
7. Finance and themed audits	<p>7.1 Budget review The Budget Rev 2 meeting is at the beginning of December. The Infant's had £13,600 in the devolved capital account and £10, 500 has been spent on the grass. The account is now showing as overspent. It is not currently clear why this is the case.</p> <p>7.2 Themed audits – if any None</p> <p>7.3 Any other financial matters Not applicable</p>		
8. Sustainability Leadership	<p>8.1 Discuss the School's plans with regards to sustainability Carry forward. DC will join the working party.</p>		
9. Governors	<p>9.1 Training and CPD AOC has completed critical incidents training. LG has completed HT appraisal and finance training. The HT did H&S training. JC has completed induction training. She has also undertaken HT appraisal and budgeting training.</p> <p>4.30pm – LA left</p> <p>9.2 Monitoring</p>		

	<p>As the Junior's has just had the Ofsted inspection, the Challenge Day will focus on the Infant's. The HT Performance Management had to be cancelled as it should have taken place on Wednesday. It will now take place on 19 December.</p> <p>9.3 Clerk's training The Clerk listed the training that she has undertaken over the past couple of years.</p>		
10. Policies	<p>Governors agreed to ratify the following Policies:</p> <ul style="list-style-type: none"> • Charging and remissions • ECT • GDPR • H&S • PSHE/RSHE • Governor allowances 		
11 Bite size training	Carry forward	AP2. C/F bite size training	Clerk
12. AOB and next FGB dates	<p>The HT thanked Governors for their support over the past 4 years.</p> <p>The Chair thanked the HT and all members of the team for instigating the changes in the Federation.</p> <p>The Chair asked Governors to increase the amount of challenge that they provide to the HT.</p> <p>Next FGB meetings, all at 4pm: 6 February 2025 20 March 2025 22 May 2025 10 July 2025</p>		

	The meeting closed at 5.41pm.		
--	-------------------------------	--	--

Signed by The Chair	On
---------------------	----