



## Ormesby Village Schools Federation

Ormesby Village Junior School  
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Ormesby Village Infant School  
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Headteacher: Mr Bradley Young

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### Virtual Full Governing Body Meeting

Thursday 7<sup>th</sup> December 2023 at 4.00pm

Name	Initials	Role	Present / Apologies / Absent
Lizzi Angel	LA	Staff Gov	Present until 4.58pm
Dean Crosbie	DC	Parent Gov	Present
Lauren Gardiner	LG	Vice Chair, Co-opted Gov	Present
Annette McMylor	AM	Co-opted Gov	Present
Anthony O'Connor	AOC	Co-opted Gov	Present
Clive Sillitoe	CS	Chair, LA (Local Authority) Gov	Present
Bradley Young	BY	Head Teacher	Present

Rebecca Blakeway-Long	RBL	Clerk	Present
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Any wording in [ ] has been added for clarity and the order of some of the discussions may have been amended for fluency of the Minutes

		Action	By whom
1. Opening formalities	<p><i>1.1 Apologies and attendance</i> CS welcomed all to the meeting.</p> <p><i>1.2 Acceptance of apologies</i> N/A</p> <p><i>1.3 Pecuniary Interests relating to an Agenda item</i> None</p>		
2. Governor membership	<p><i>2.1 1 x Parent Governor vacancy</i> No one has applied for the Parent Governor vacancy. The position will be re-advertised in the New Year. Governors discussed meeting days / times.</p> <p><i>2.2 Karen Wacey (KW) resignation – 2 x Co-opted Governor vacancies</i> The Chair informed Governors that KW recently resigned from the FGB, leaving another vacancy. The Chair has contacted KW to thank her for her time on the Board.</p> <p><i>2.3 Chair succession planning</i> The meeting between the HT, the Chair and the Vice-Chair to discuss succession planning has not yet taken place.</p>		
3. Minutes of meeting dated 5.10.23	<p><i>3.1 Refer to Action Point List</i></p> <p><u>23.3.23</u> AP1 – completed</p>		

	<p>5.10.23  AP1 – c/f  AP2 – AOC and CS to update declarations and confirmations  AP3 – DC, AM and AOC to update Gov Hub with their safeguarding training  AP4 – c/f  AP5 - completed</p> <p>3.2 <i>Agree the Minutes</i>  <b>Governors agreed</b> the Minutes.</p> <p>3.3 <i>Sign the Minutes</i>  The Chair will sign the Minutes.</p>		
4. HT's Report	<p>The HT uploaded a written report, the improvement and development plan (SIDP) and the inspection data summary report (IDSR) to Governor Hub, which Governors read in advance of the meeting.</p> <p><u>Data</u>  <b>Governor Challenge</b> – the IDSR shows that both Schools are in the bottom 20% for attendance.  HT response – the data used for some of the information is not recent. For example, the absence data was based on 2021/22, so it is already 2 years out-of-date. 2021/22 was my first year as Head Teacher and there was an issue with attendance. There was a lot of persistent absence, there were a number of School refusers and some children were on reduced time tables. I would say that we are now in a much stronger position.  <b>Governor Challenge</b> – writing has been a continuous issue and we are now over a year on from the problematic moderation in 2022. What is the current position?  HT response – I attended training, where we went through each section of the IDSR. The progress and attainment section forms the basis of the initial Ofsted phone call and, as you can see, writing does remain an issue. This is also a trend in other local schools. However, we carried out a successful moderation in both Schools during the</p>	AP1. Sign the Oct Minutes	CS

2023 Summer Term. The difficulty with moderation is understanding the moderator's expectations. For example, in the last academic year, we considered 1 child to be greater depth. The child's parent, who is a high school teacher, also considered the child to be at greater depth. However, the moderator stated that the child's early work was not of the same standard as the later work, so the child was not greater depth. This is confusing, as we would expect earlier work to be of a lower standard and we would expect to see progression.

Although the writing results are low, there was an improvement from the previous year from 33 to 49, so this moved in the right direction. The current cohort is a challenging cohort due to the amount of need, so there may not be a significant improvement this year. However, the cohort has a very good attitude for learning and they do try their best.

**Governor Challenge** – what is the source of the data figures?

HT response – the IDSR uses 4 year data from 2019 and 1 year data from 2023.

**Governor Challenge** – how do you feel about the next Ofsted visit?

HT response – I am expecting the phone call in the Spring Term. Ofsted will expect to see that we know the areas that require improvement, that we have a plan in place to tackle these areas and they will expect to see the children's books and speak to the children in order to evidence what they have been told by Staff.

**Governor Challenge** – why is writing so bad in Norfolk?

DC response – this is an area of low aspirations and parents may not be educated to a high level themselves. There is definitely a problem in the area, so the Federation needs to have a clear plan in place to try to buck local trends.

HT response – Covid did not help, but we are trying to change the trajectory of the children's education. Although greater depth will continue to be a challenge this year, we will work to ensure that as many children as possible reach expected. This year it is a smaller cohort of 22 pupils, of whom 2 attend a specialist resource base each week and several others have special educational needs (SEND). I hope that the immersive classroom will have a positive impact.

Behaviour

**Governor Challenge** – what is the current position with the more challenging behaviour?

HT response – alternative provision is in place for 1 child, but this does not appear to have had any impact. We were not expecting an over night change, but the behaviour has not improved. We have tried to source a Play Therapist, but we have been unable to do so. An Art Therapist might be available, but I am still searching for a Play Therapist.

**Governor Challenge** – are any children at risk of permanent exclusion?

HT response – 1 child has a high risk of permanent exclusion.

**Governor Challenge** – is the impact on the other children being managed?

HT response – this week has been more positive, but both children and Staff are being impacted by poor behaviour.

#### Enhanced Curriculum

**Governor Challenge** – how was the trip to the Houses of Parliament?

LA response – it was amazing. The children were thrilled to be there, the day was well organised and the children were polite, asking sensible questions.

**Governor Challenge** – which children attended the trip and how were the children chosen?

LA response – the group was made up of mixed year groups, as we took the School Councillors and the Junior Leaders.

HT response – generally, we are able to take our children anywhere. At our Remembrance Day service, the older children took responsibility for the younger children, which benefitted all those involved. We are trying to ensure that the children are exposed to as many life experiences as possible and this term has been extremely busy. It can be difficult to fit opportunities into the time table, as some children require interventions, which in turn can impact on time spent on the wider curriculum. We are trying to avoid this, ensuring that we provide a holistic curriculum.

VNET

	<p>Maria Curry (MC) from VNET visited the Schools, providing feedback on writing and English. MC's recommendations were put into effect within 24 hours. This item is subject to a Confidential Minute.</p> <p><u>Safeguarding</u> LG completed a safeguarding appraisal in conjunction with the HT. LG stated that she reviewed all the documents, looked at the general nature of the concerns, looked at how the concerns were dealt with and reviewed safeguarding in respect of the alternative provision. Some changes to the alternative provision were implemented by the HT. Governors discussed the alternative provision.</p> <p><u>Staffing</u> A lot of impactful training has been completed.</p> <p><u>Outdoor learning</u> The intention is to improve the outdoor learning provision. Consideration is being given to employing an outdoor specialist instead of continuing with gymnastics. The Federation is collecting tokens from Tesco in order to improve the outdoor space. <b>Governor Challenge</b> – do the Schools have any allotment areas? HT response – both Schools have ponds and the Junior's have a swamp area and some raised beds. Governors discussed.</p>		
5. SIDP	See item 4 above		
6. Administration and management	<p>6.1 Premises Completed:</p> <ul style="list-style-type: none"> <li>• Concertina wall in the Junior's Hall</li> <li>• LED lights in the Infant's</li> </ul>		

	<ul style="list-style-type: none"> <li>• Outside lights in the Infant’s</li> <li>• Staff laptops ordered</li> </ul> <p>To be completed:</p> <ul style="list-style-type: none"> <li>• Junior’s LED lights will probably be done in February half-term</li> <li>• New fencing at the Infant’s will be installed next week</li> </ul> <p>Norfolk Fire and Rescue have been in contact in respect of hiring the immersive classroom.</p> <p>6.2 <i>H&amp;S</i> N/A</p> <p>6.3 <i>GDPR and Cyber security</i> N/A</p> <p>6.4 <i>Themed audits</i> None.</p>		
7. Finance	<p>7.1 <i>Budget</i> The Finance meeting was held on 13 November. The Infant’s now has surpluses over the next 3 years due to an influx of SEND funding. This funding is being spent on items such as additional hours. Some children who have been deferred will join the School with further funding. The Junior’s has a small surplus in year 2 and a deficit in year 3. This item is subject to a Confidential Minute.</p> <p>7.2 <i>Pupil and sport’s premium</i> N/A</p> <p>7.3 <i>School’s Financial Value Standards (SFVS)</i> The SFVS is due to be completed by the end of February.</p>		

	<p>7.4 <i>Any other financial matter</i> None</p>		
8. Governors	<p>8.1 <i>Training and CPD</i> See item 3.1. All Governors have completed safeguarding training. Records need to be updated on Governor Hub.</p> <p>8.2 <i>Monitoring</i> 8.2.1 <i>Single Central Record (SCR) check</i> LG carried out safeguarding monitoring. See item 4 above.</p> <p>8.2.2 <i>Feedback from Challenge Day</i> LG and CS had to send apologies due to other commitments. DC and AM completed monitoring on the Challenge Day. DC has uploaded a report to Governor Hub. DC visited the Infant's and said that his "take away" from the Challenge Day was that the children had a real enthusiasm for reading. He visited all classes at least once and he was able to see clear progression from YR through to Y2. He spoke to the Staff about Little Wandle and he saw it in practice. There was a clear structure and Staff were very happy with the scheme, making improvements, such as by changing some of the questions. It was encouraging to see the children's confidence, as they were happy to read their work out loud. The Speech and Language Therapist was present, working with some of the children. For a number of the children, the issue is less about their reading ability and more about their speech and language. If the speech is improved, then their writing will improve. DC stated that he was "blown away" by his time in the Infant's and he would now like to monitor SEND. AM and AOC visited the Junior's. The children were keen and confident, speaking positively about their reading. As AM and AOC know the children, they were able to</p>	<p>AP2. Arrange a SEND monitoring visit</p>	<p>DC</p>

	<p>identify pupils who initially did not want to read, but who have become keen readers as they have progressed through the Schools.</p> <p>In the classroom AM and AOC saw enthusiastic and proactive Staff, group reading, children supporting each other and choral reading. AM and AOC spoke to the School Councillors, who were very positive about their reading and the library space. They felt that the library is well organised, with good quality stock.</p> <p><b>Governor Challenge</b> – was there any feedback?</p> <p>AM response – the children would like more time to read, there was talk about a reading club, some children appreciate that reading allows them to access other subjects and only 1 child was negative about reading. The recent re-organisation of Staff has meant that things are now changing rapidly and Staff might be a little resistant to this.</p> <p>HT response – we are planning to set up a reading club after Christmas. MC’s deep dive feedback on reading has highlighted that change needed to be made immediately and this change has already impacted on reading. I did send out an email to the team to inform them of the change and to explain why it needs to happen. I think that the team are on board with the change.</p>		
9. Policies	<p>The intention is that the Federation will obtain some bee hives in the future. As part of this, an Anaphylaxis risk assessment has been drafted.</p> <p>Governors discussed the benefits of bee keeping.</p> <p>Carry forward the Policies to the next meeting.</p>	AP3. Provide list of cheap, low maintenance bee friendly plants	RBL
10. AOB and next FGB dates	<p>No AOB.</p> <p>Next FGB meetings, all at 4pm:</p> <ul style="list-style-type: none"> <li>8 February 2024</li> <li>21 March 2024</li> <li>16 May 2024</li> <li>4 July 2024</li> </ul>		

	The Chair thanked all for attending and the meeting closed at 5.38pm.		
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Signed by The Chair	On
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