



Ormesby Village Schools Federation (the School)

Ormesby Village Junior School
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Ormesby Village Infant School
Spruce Avenue
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Headteacher: Mr Bradley Young

Virtual Full Governing Body Meeting

Thursday 20th March 2025 at 4.00pm

Name	Initials	Role	Present / Apologies / Absent
Lizzi Angel	LA	Staff Gov	Present from
Jessica Cleevely	JC	Parent Gov	Present
Dean Crosbie	DC	Parent Gov	Absent
Lauren Gardiner	LG	Chair, Co-opted Gov	Present
Annette McMylor	AM	Co-opted Gov	Present
Anthony O'Connor	AOC	Co-opted Gov	Present from 4.12pm
Clive Sillitoe	CS	Vice Chair, Local Authority Gov	Present from 4.57pm
Bradley Young	BY	Head Teacher	Present
Rebecca Blakeway-Long	RBL	Clerk	Present

Any wording in [] has been added for clarity and the order of some of the discussions may have been amended for fluency of the Minutes

		Action	By whom
1. Opening formalities	<p>1.1 Apologies and attendance As above. It was noted that the meeting was quorate.</p> <p>1.2 Acceptance of apologies DC's second absence was noted. In the light of his intention to resign from the FGB, Governors agreed to remove DC from the Governing Body. The Chair will write to DC to inform him of the removal and to thank him for his service.</p> <p>1.3 Pecuniary Interests relating to an Agenda item. None</p>		
2. Governor membership	<p>2.1 Vacancies – 3 x Co-opted and 1 x Parent The Chair stated that Governor vacancies formed a big part of the discussions at the Broader Horizons meeting. There had been some success in recruiting via Facebook. The HT will advertise on the School's Facebook page and the Chair will then share on the village Facebook pages. The HT will advertise the Parent vacancy after the Easter holidays. There is due to be a Governor recruitment pop up stand in Great Yarmouth.</p> <p>4.12pm – AOC joined the meeting</p> <p>2.2 Vice Chair succession planning JC stated that she would be happy to stand as Vice Chair if no one else is available.</p> <p>2.3 LA term of office due to end The HT will advertise the Staff Governor position this evening.</p> <p>2.4 LG term of office due to end Governors agreed to re-appoint LG as Co-opted Governor.</p>	<p>AP1. Advertise the Co-opted vacancies on Facebook</p> <p>AP2. Advertise for Parent Gov in Summer Term</p>	<p>HT / LG</p> <p>HT</p>

<p>3. Minutes of meeting dated 6.2.25</p>	<p>3.1 Refer to Action Point List <u>10.10.24</u> AP10 – completed</p> <p><u>6.2.25</u> AP1 – completed AP2 – c/f AP3 - completed</p> <p>3.2 Agree the Minutes of 6.2.25 <u>Governors agreed</u> the Minutes.</p> <p>3.3 Chair to sign the Minutes The Chair signed the Minutes on Gov Hub.</p>		
<p>4. Chair's Report</p>	<p>The pre-school lease is now with the lawyers. In November 2024, the Chair was informed that the process would take 3-6 months. If the lease is not completed by 1 April, then the utility bills will have to be reviewed based on the existing lease. Once the new lease is signed, the pre-school will be liable for 26% of the utilities. The Chair emailed to say that the pre-school will also have to be responsible for its own waste disposal. AOC noted that the School only produces 2 bags of waste a day, but the bins are always full.</p>		
<p>5. HT's Report</p>	<p>The HT uploaded a written report to Governor Hub, which Governors read in advance of the meeting.</p> <p><u>Staffing and finances</u> Y1 has experienced some changes in the teaching team, as 1 member of Staff is on maternity leave and 2 successive supply teacher placements did not last. The maternity leave is due to end in June. Due to a change in the Local Authority's Occupational Health provider, there has been a delay in ill health retirement processes.</p>		

The Infant's consultation ended on 7 March and 1 Teacher applied for the voluntary option. The Local Authority sent the HT an unsettling email, which has brought a lack of clarity to the situation going forward. The HT read out the email and Governors discussed the implications.

None of the Infant's support Staff has applied to move to the Junior's.

There is a minimal deficit in the Junior's year 3 Budget.

Premises

The outstanding fire improvement items are being paid for out of devolved capital. These will cost in the region of £6.5k. Work on the trees at the Infant's will be carried out over the Easter holidays. The climate working party met and set some realistic goals.

Behaviour

A recent decision to permanently exclude a child was upheld by the Panel. A positive outcome from creating the evidence pack for the hearing, is that Staff have now changed the way that information is entered in CPOMS, thus improving best practice.

Governor Challenge – have you completed the Step on and Step Up training?

HT response – 4 of us have completed the Step On training, which was very informative and has already led to improvements. All members of the team have access to 9 e-learning modules and the final module will be covered once I am Step Up trained. I am doing this training next week and 3 other members of the team are also booked onto the training. We are going to have a couple of twilight sessions in order to look at restrictive physical intervention and “roots and fruits” work. This will enable us to modify behaviours plans, as we will be able to recognise very early indications of potential dysregulation.

4.57pm – CS joined the meeting

Governor Challenge – has behaviour settled following the permanent exclusion?

HT response – yes, it has calmed. AM and I no longer have to visit the class multiple times in a day.

SEND and vulnerable pupils

On 1 April, the numbers of high need children joining the School in September should be known.

6. Administration and management	<p>6.1 Premises See item 5 above</p> <p>6.2 H&S N/A</p> <p>6.3 Cyber security N/A</p>		
7. Finance and themed audits	<p>7.1 Budget review See item 5 above</p> <p>7.2 Themed audits – if any None</p> <p>7.3 Any other financial matters Not applicable</p>		
8. Safeguarding	<p>8.1 Safeguarding Report Not discussed.</p>		
9. Sustainability Leadership	<p>The HT, JC and the Chair met to discuss the School’s goals and to draw up an action plan. This plan has been uploaded to Governor Hub.</p> <p>The intention is to start with easily achievable goals for the first year, which can be built upon and “ramped up”. Initial actions include bikeability, talking to Norse about food waste, cutting down on packaging, fruit tree planting, a walking bus between the sites and a cycle to work scheme for Staff.</p> <p>Governor Challenge – what about energy projects such as solar panels?</p> <p>HT response – we did discuss solar panels, but I haven’t seen any recent information about grants. I have seen some flyers about electric charging points.</p>		

	<p>Chair response – we can get the children involved with schemes such as light “turn off” campaigns.</p> <p>AOC response – we used to have energy monitors who would report to me each month and we would review the energy bills.</p> <p>Governors discussed, agreeing that it would be a good idea to re-start the scheme and to assign the energy monitor role to the Safety Committee.</p> <p>Governor Challenge – do we have compost facilities?</p> <p>HT response – some food is composted at the Infant’s.</p> <p>AOC response – we did create a compost area, but this wasn’t really used.</p>		
10. Governors	<p>10.1 Training and CPD</p> <p>A VNET training session for Governors is due to be held in the Autumn Term. This will cover how to be a Governor and monitoring writing.</p> <p>CS reviewed exclusion training.</p> <p>LG completed Protective Security and Preparedness training and Educational Staff resilience training.</p> <p>10.2 Monitoring</p> <p>The next Challenge Day will be the morning of Tuesday 20 May 2025.</p>		
11. Policies	<p>Governors agreed to ratify the following Policies:</p> <ul style="list-style-type: none"> • Exclusions • Staff Language <p>Governor Challenge – with regard to the Language for Learning Policy, how do you know how the Staff are speaking to the children?</p> <p>HT response – language was raised in both the VNET and the Step Up training. Staff are tuned in to language and I can see this when I carry out lesson observations or when I overhear conversations. Parents actually find it hardest, due to fixed mindsets. The plan is to hold a workshop with both parents and children, so that the children can help to educate the adults.</p>		

12. AOB and next FGB dates	<p>The Chair asked all Governors to prepare at least 1 challenge for the next FGB.</p> <p>Next FGB meetings, all at 4pm: 22 May 2025 10 July 2025</p> <p>The meeting closed at 5.36pm.</p>	AP3. Prepare a challenge for the next FGB	All

Signed by The Chair	On
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